

## **VMX Governing Committee Minutes 10-12-17**

**Present via Slack: Rebecca, Kim, Jackie, Cor, Drew, Jamie, Jim**

Attached: 2017 TelVue Connect Best Practices/Format Recommendations (Posted on VAN's website at <http://vermontaccess.net/?p=3564>)

### 1. Approve minutes of 9-7-17 VMX Meeting

Moved: Jim

Second: Kim

7-0-0

### 2. Old Bugs/ New Bugs

-Jackie: addressed another issue with content stuck at top of Connect for days.

-Rebecca: No response from TelVue on LCATV transcode profile change request from 8-30-17. Sent repeated emails and left message with Donna. Jackie recommends emailing Charley.

-In general, response time from TelVue seems to be slower since Chris Perry left.

-Slack user update: Rebecca confirms there is someone from every station on the #vmx channel, along with Greg Epler Wood. There are some past employees on the channel - they can be deactivated but not deleted. Drew deactivated Bob Franzoni, Alex McLay, Jeff Mastroianni, and Elizabeth Rossano. Jamie contacted Eric at CVTV - he's not on Slack, because Tony opened an account using Eric's email. Eric is excited to get involved in VMX - they download from it. He was not aware of Slack. Drew will follow up to get Eric set up with a different email address.

### 3. Finalize and post best practices document to "Pin" on VMX main thread

-Kim asked for confirmation on the character limits - they are different on the Media and Metadata tabs. Good the way they are listed.

-Plan to release document: Post to #vmx Slack channel; upload to VAN site. Cor will PDF doc and send to Greg and post to channel.

-Good explanation of why best practices are recommended, even if behavior doesn't change.

### 4. Date set for Telvue VMX Review Meeting

- December 7 at 1:30 PM at our regular meeting time. Cor will send emails from the committee to Jesse Lerman. All committee members can attend this time.

- Quarterly meeting - Cor will set up for 3:00 pm following VMX Committee meetings - Drew and Rebecca will attend in the future.

- New Business to discuss:

-- concerns about TelVue responsiveness to tech issues. Clarify expectations. Is there a different responsiveness for non-TelVue users?

-- Transcode profiles - how many do non-TelVue users get?

-- Finalize topics at November meeting

### 5. Upload/Download account issues

- VT PBS update: Drew doesn't have any new information - will follow up to find out what file

format is preferred. They will likely download source files in order to add captioning.

- Bernie Sanders office: has an upload account, but they haven't uploaded anything. The YouTube channel is active. Jamie is in touch with Dan McLean - will ask him about getting content uploaded from Washington. Jackie says he has the information about the account (sent in August from ORCA).

## 6. VMX Survey Planning

- Purpose to capture current uses and Playback System Technical information
- Future uses of VMX - suggestions and comments - is Connect our future platform for statewide distribution?
- Is surveying a useful exercise to engage VAN users in this discussion? Is the purpose of our committee to monitor Connect, or is it to look ahead to larger questions about statewide sharing?

## 7. Other Business?

- None

Next meeting: Thursday November 9 at 1:30 PM

Adjourn: 2:30 PM

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